

EMERGENCY TEMPERATURE CONTROL PLANNER:

Your **PRACTICAL GUIDE** to sustaining comfort and protecting critical processes during electric utility outages.

Temperature control is critical to your business. You need reliable cooling and heating to maintain process efficiency and output and keep your employees comfortable and productive. It's critical to prepare for outages; a failure can put your profits at risk. With a solid contingency plan, you'll know what to do and whom to call to keep your critical temperatures in control, your business functioning and your revenues flowing.

This Temperature Control Planner will guide you and your team through the basic steps of building a contingency plan. The checklist format will help you cover the key elements quickly and easily. To fill in the details, consult with an established supplier of rental temperature control equipment, supplies, and service. Remember, the next storm or natural disaster may already be brewing. The time to plan is now.

Carolina Cat

9000 Statesville Rd.

Charlotte, NC 28269

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Step 1: DECIDE WHAT KIND OF EQUIPMENT YOU NEED. There are three basic types of short-term temperature-control equipment. Decide which will best suit your facility's purposes:

- Fluid cooling systems use a heat exchanger or process tank to maintain the temperature of a liquid.
- Air conditioners maintain air temperature, moisture, movement and cleanliness in a work space, and can be combined with fluid cooling systems to achieve unlimited cool air production.
- Dense air injection supplies chilled, oxygen-rich air to maintain efficiency in a gas turbine, or petrochemical refining process.

Step 2: DETERMINE THE CAPACITY REQUIRED. In an emergency, you can provide temporary equipment for all your cooling loads or for critical loads only. You must decide where optimum temperatures need to be maintained:

<input type="checkbox"/> Computer/server rooms	_____ kW	_____ tons	<input type="checkbox"/> Office space heating/cooling	kW _____	_____ tons
<input type="checkbox"/> Refrigerators/freezers	_____ kW	_____ tons	<input type="checkbox"/> Plant heating/cooling	_____ kW	_____ tons
<input type="checkbox"/> Process _____	_____ kW	_____ tons	<input type="checkbox"/> Other _____	_____ kW	_____ tons
<input type="checkbox"/> _____	_____ kW	_____ tons	<input type="checkbox"/> _____	_____ kW	_____ tons
<input type="checkbox"/> _____	_____ kW	_____ tons	<input type="checkbox"/> _____	_____ kW	_____ tons
<input type="checkbox"/> _____	_____ kW	_____ tons			
<input type="checkbox"/> _____	_____ kW	_____ tons	TOTAL	_____ kW	_____ tons

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Step 3: CONSIDER SITE-SPECIFIC REQUIREMENTS. There are a number of factors you will need to consider and discuss with your temperature control rental equipment supplier, including:

- | | |
|---|---|
| <input type="checkbox"/> Approximate length of time equipment will be needed. _____ | <input type="checkbox"/> Amount of fluid pressure on the chiller. _____ |
| <input type="checkbox"/> Electric power supply voltage. _____ | <input type="checkbox"/> Kind of fluid running through the chiller. _____ |
| <input type="checkbox"/> Supply temperature required. _____ | <input type="checkbox"/> Contaminants present in the fluid. _____ |
| <input type="checkbox"/> Return temperature required. _____ | |
| <input type="checkbox"/> Chilled fluid flow rate required. _____ | |

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Step 4: DETERMINE THE NECESSARY EQUIPMENT FEATURES. There are many kinds of temperature control equipment on the rental market. You can choose from a variety of features to suit your site's specific requirements. Features to consider include:

CHILLERS

- Complete package including pumps, triple-duty valves and suction strainers reduces after-order expense.
- Standard connections provide fast, easy, flexible hookup to the existing system.
- Air cooled eliminates cost of water treatment, cooling tower inspections, additional piping.
- Water cooled for larger tonnage applications with low kW/ton power usage.
- Variable-flow water pumps accommodate a wide range of cooling and head requirements.
- Computerized controls enable hands-free starting and stopping.
- Motor-control center with disconnect switches ensures full compliance with NEC or CE codes.

AIR HANDLERS & SELF-CONTAINED AIR CONDITIONING UNITS

- Multiple air supply and return connections provide maximum on-site flexibility.
- Variable-frequency drive enables airflow adjustments to suit the application. (Smaller units may use adjustable inlet guide vanes.)
- Double-wall construction with insulation reduces noise for employee comfort and compliance with noise ordinances and regulations.
- Heating elements provide precise control of temperature and relative humidity in heating and cooling applications.

ALL TEMPERATURE CONTROL UNITS

- Sound attenuation is recommended if your facility is close to homes or other businesses. Ask for ratings below 92 db(A) at full load. Ratings as low as 70-72 db(A) available.
- Sight gauges simplify monitoring of critical fluid levels.
- Security features such as lockable doors, interior-mounted oil/water drains, and hidden exterior fuel drains help prevent tampering.
- Fuel priming pump facilitates start-up after transport.

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Step 5: IDENTIFY REQUIRED ANCILLARY EQUIPMENT & ACCESSORIES. Determine which accessories your installation will require, and the quantities, sizes or capacity of each.

- | | |
|--|---|
| <input type="checkbox"/> Cooling towers _____ | <input type="checkbox"/> Hoses _____ |
| <input type="checkbox"/> Air handlers _____ | <input type="checkbox"/> Hose ramps _____ |
| <input type="checkbox"/> Heat exchangers _____ | <input type="checkbox"/> Valves _____ |
| <input type="checkbox"/> Circulation tanks _____ | <input type="checkbox"/> Oil-free air compressors _____ |
| <input type="checkbox"/> Ductwork _____ | <input type="checkbox"/> Generators _____ |
| <input type="checkbox"/> Diffusers _____ | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Pumps _____ | _____ |
| | _____ |

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Step 6: PLAN THE LOGISTICS OF DELIVERY AND OPERATION. Your equipment supplier must be able to deliver and park the chillers or air conditioners where they will be easily accessible for connecting, operating, servicing and fueling. Planning considerations must include:

- | | |
|--|---|
| <input type="checkbox"/> Environmentally sound location away from drains, work areas and residences. | <input type="checkbox"/> Designated access route for delivery. |
| <input type="checkbox"/> Location with adequate surrounding open space. | <input type="checkbox"/> Openings for hoses, piping, ductwork (louvers, weatherhead, access door). |
| <input type="checkbox"/> Location away from traffic, trees and obstructions. | <input type="checkbox"/> Planned route for hoses, piping, ductwork inside and outside the building. |
| <input type="checkbox"/> Level, paved area for parking. | <input type="checkbox"/> Security fencing. |
| <input type="checkbox"/> Identification of connection points. | |

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Step 7: CHOOSE YOUR TEMPERATURE CONTROL EQUIPMENT SUPPLIER. To implement a successful plan, look for a rental dealership that has the equipment and accessories you need and personnel qualified to provide:

- | | |
|---|--|
| <input type="checkbox"/> Well maintained and pre-tested equipment. | <input type="checkbox"/> Staff qualified to deliver turnkey service and technical support. |
| <input type="checkbox"/> Rental units in stock that meet your load requirements. | <input type="checkbox"/> Experience in your industry. |
| <input type="checkbox"/> Modern, emissions-compliant equipment designed for rental use. | <input type="checkbox"/> Capability to train your staff. |
| <input type="checkbox"/> Complete ancillary equipment in stock. | <input type="checkbox"/> Flexible financial options that include weekly and monthly rental contracts; Rental Purchase Options. |
| <input type="checkbox"/> Ability to deliver to meet your time constraints. | <input type="checkbox"/> Pre-approved credit arrangements. |
| <input type="checkbox"/> Quick, efficient delivery and pickup. | <input type="checkbox"/> 24-hour response including weekends and holidays. |
| <input type="checkbox"/> Spare parts inventory in stock. | |

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Step 8: PROVIDE FOR GENERATOR FUELING IF APPLICABLE. A reliable fuel supply is essential for emergency operation. You should arrange for fuel service in advance, ideally through your rental equipment supplier, or through another source if necessary. Considerations include:

- Tank capacity. Determine the fuel consumption rate of the generator set that powers your temperature control system. The unit should be able to operate for at least eight hours between refuelings.
- Auxiliary fuel. Having an auxiliary fuel tank enables longer runs between refuelings.
- Delivery access. Make sure you can provide a clear and easily navigable access route for fuel delivery vehicles.
- Spill containment. Regulations typically require containment equal to 110% of tank capacity.
- Credit approval. Prior credit approval from the fuel supplier is essential to keep emergency operations on track.

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Step 9: CONDUCT A DRY RUN. Practice makes perfect. If you want your plan to work in a real emergency, you must practice its execution beforehand. Stage a drill in which your team and, ideally, your equipment supplier run through the plan step by step, just as if an emergency were really happening.

- Make sure that each person fully understands his or her role in the event of an actual equipment outage.
- Estimate how long it takes from the time the temperature control system goes down until your emergency temperature control system is back on line.

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Step 10: DESIGNATE EMERGENCY PERSONNEL. On the enclosed sheet, list the key contacts who will be in charge during emergencies and shutdowns. Make this list accessible to your team members and keep it up-to-date. Be sure to include a primary contact and alternate for each of the following job functions:

- | | | |
|--|--|--|
| <input type="checkbox"/> In-house operations / maintenance | <input type="checkbox"/> Rental equipment representative | <input type="checkbox"/> Process engineer or contractor |
| <input type="checkbox"/> IT, security, data recovery | <input type="checkbox"/> Equipment hookup | <input type="checkbox"/> Electrical engineer or contractor |
| <input type="checkbox"/> Electric utility representative | <input type="checkbox"/> Equipment operation | <input type="checkbox"/> Fuel supplier |

A FINAL WORD. We are a supplier of complete temperature control systems for emergencies, special events, planned shutdowns and other short-term events. Our engineers and field technicians are experienced in applications of every size, in every sector. We are prepared to answer your questions about temperature control contingency planning and to be your business partner the next time the need arises.

For more information, contact us.

Chris Askew
980.505.4721

Mark Jacobs
704.578.8555

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USEFUL FORMULAS

Temperature Differential (TD)	=	$\frac{TR \times 24}{GPM}$
Flow Rate (GPM)	=	$\frac{TR \times 24}{TD}$
Tons of Refrigeration (TR)	=	$\frac{TD \times GPM}{24}$
Blended Temperatures (BT)	=	$\frac{F1 \times T1}{ft} + \frac{F2 \times T2}{ft}$
Heat Loss / Gain (Q)	=	$U \times A \times (tI - tO)$
Cooling Tower Ton (CTR)	=	$\frac{GPM \times TD \times 500}{15000}$
Cooling Tower BTUs Per Hour (Btu/Hr)	=	$GPM \times TD \times 500$
Cooling Tower Evaporation Rate	=	$3 \text{ GPM} / 100 \text{ TR} / \text{Hr} = \frac{1}{2} \text{ Evap Rate w/ Treatment}$
Cooling Tower Bleed Rate	=	$\text{Evap Rate w/o Treatment}$

COMMON ABBREVIATIONS

TD	Temperature Differential (Delta T or ΔT)
TR	Tons of Refrigeration
GPM	Gallons per Minute
BTU	British Thermal Unit
F (1,2,3 etc)	Flow in Stream
T (1,2,3 etc)	Temperature of Stream
FT	Flow Total
Q	Quantity of Heat either Lost or Gained
tI	Temperature Inside
tO	Temperature Outside
A	Surface Area
U	U Factor (inverse of R factor)



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EMERGENCY DOCUMENT PLANNER:

Your **PRACTICAL GUIDE** to completing the required paperwork to ensure the rental process will proceed smoothly.

To rent equipment from Carolina Cat your company must have an established account with Carolina Cat and demonstrate its ability to comply with Carolina Cat's terms and conditions for rental. Filing the required documentation before an emergency arises will help keep your equipment rental on a fast track.

This Document Planner will help you determine which forms you need to file, and where and whom to send them to. The checklist format will help keep your paperwork organized.

Don't wait until it's too late to process the paperwork we need to rent you the equipment you need. The time to prepare is now. And Carolina Cat is ready to assist you.

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Step 1: CONFIRM YOUR COMPANY'S ACCOUNT STATUS. Establishing an account with Carolina Cat is easy to do, but processing the application can take time, so you cannot wait until disaster threatens. If you do not already have an established account with Carolina Cat now is the time to:

- Fill out the Application for **Credit.CarolinaCat.com**
- Make a copy of the Application for Credit and keep it in your Contingency Planning Solutions folder

Step 2: SUBMIT A VALID CERTIFICATE OF INSURANCE. For our customers' protection as well as our company's, rental equipment will not be allowed to leave Carolina Cat property until the renter provides a valid Certificate of Insurance confirming:

- General Liability Coverage for \$250,000 to \$1,000,000 minimum. The amount varies based on the size of the equipment.
- Physical Damage Coverage for replacement value of rented/leased equipment
- Carolina Cat named as certificate holder, additional insured and loss payee
- Send all documents by email to: Austin Black at ablack@carolinacat.com or your Carolina Cat sales person
- Make a copy of the Certificate of Insurance and the keep it in your Contingency Planning Solutions folder